Open Position

WORKING STUDENTS
ARTIFICIAL INTELLIGENCE (AI) PLATFORM FOR ECONOMIC POLICY

Two positions | Zurich | 60-100 hours per month | 12 months

CEP

The Council on Economic Policies (CEP) is an international, nonprofit, nonpartisan think tank working on fiscal, monetary and trade policy to advance sustainable prosperity. We develop and promote economic policy solutions that strengthen individual opportunity, social cohesion and environmental stability.

Fiscal Policy Program

Within our Fiscal Policy Program, we are launching an evidence-based platform to help governments design, assess, evaluate and reform economic policies in line with their economic and development strategies. The project will initially focus on tax expenditures, building on CEP's expertise reflected in the Tax Expenditures Lab, which we co-host with the German Institute of Development and Sustainability (IDOS).

Role

We are looking for two working students to support the research and data collection underpinning this project, including:

- Gather and analyse tax expenditure reports and related documents from different countries.
- Collect and structure tax expenditure data using standardised templates and processes.
- Identify and analyse tax expenditure evaluations in official reports and academic publications.

Profile

- A diligent, proactive approach, strong attention to detail and a focus on delivering results.
- Experience working with large datasets, ideally comparative country data.
- Proficiency in Excel and Python, and experience using agentic AI tools, such as Claude Code, Cursor Agent or GitHub Copilot's agent mode, and an interest in applying them to research, data processing and workflow automation.
- Knowledge of tax policy, particularly tax expenditures, is an advantage.
- Fluency in written and spoken English. Additional languages are an asset.
- Swiss or EU/EFTA citizenship, or a valid Swiss permit that allows you to work in Switzerland.

Working arrangements

The expected commitment is 60-100 hours per month for 12 months, with the possibility of renewal. We offer flexible working hours and home-office arrangements combined with working from our Zurich office twice a week.

How to apply

Please send your CV and a motivation letter to getinvolved@cepweb.org, indicating the average number of hours per month you can commit to over a 12 months period.

We review applications on a rolling basis and will close recruitment once both positions are filled.